

Document Checklist for Non-Hague Convention Adoption

Agency (Full Name): _____ Appointment Date: _____

IR3 / IR4 (Please circle one for classification) Facilitator's Name & Tel in GZ: _____

CIS Filing Date (Receipt Date) (I-600A): _____ CIS Approval Date (Notice Date) (I-600A): _____

Adoption Registration Date: _____

Parents' information:

Email address: _____

Mother's name: _____ Nationality: _____
(Last) (First) Maiden (if applicable)

Father's name: _____ Nationality: _____
(Last) (First)

Hotel in Guangzhou: _____ Room: _____ Tel: _____

Departure date & time: _____ Transportation Information: _____

Adopted Child's passport information:

Name (official): _____
(Last) (First) (Middle)

Name (AKA): _____
(Last) (First) (Middle)

Date of birth: _____ Place of birth: _____ Sex: _____
(Day / Month (in English) / Year) (City) (Province)

Passport #: _____ Issued on: _____ Expires on: _____
(Day / Month (in English) / Year) (Day / Month (in English) / Year)

Document Preparation Status (please submit in the following order):

- | | |
|--|--|
| 1. _____ Receipts (customer & Dept. of State copy) | 8. _____ Two full-faced visa photos of the child (with the child's Chinese name printed on the reverse and stapled to the front page of the copy of Adoption registration) |
| 2. _____ Child's passport | 9. _____ Abandonment Certificate |
| 3. _____ Copies of Child's Passport & Parents' Passports (IR-4: attach a photocopy of the non-traveling parent's passport) | 10. _____ Birth Certificate |
| 4. _____ DS-230 part 1 & part 2 (must include parent's signature(s); signature(s) should not be notarized) | 11. _____ I-604 |
| 5. _____ Medical Report | 12. _____ I-600 (after the adoption is completed, parents must sign and write date) |
| 6. _____ Vaccination Affidavit (one parent must complete, sign and have signature notarized) | 13. _____ I-864W (for IR3 only) |
| 7. _____ Adoption Registration (original, copy & translation) | |

IR4 cases:

A. Affidavit of Support:

- ___ a. I-864 / I-864a;
___ b. the most recent year's federal tax returns;
B. ___ Evidence that all state's pre-adoption requirements, if required.

Parent's Statements:

- Has a record of your fingerprints been processed and read by the FBI within 15 months before your appointment date?
Yes, fingerprint record expires on (check I-171H, different from I-600A's expiration date) _____
No _____
- Since CIS approved your I-600A application, have significant changes occurred in your household (e.g., residence change, marital status, criminal history, and financial resources, addition of children or adults to household)?
No _____ Yes _____ (If 'Yes', please explain: _____)
- Do you have a referral from the Chinese Government for this child? Yes _____ No _____
- To your knowledge, does this child have special needs/disabilities? Yes _____ No _____
(If 'Yes', please explain: _____)
- I understand I will need to return to the Consulate to pick up my visa unless I give permission to a third party.
___ I will pick up the visa. OR ___ I give permission to my adoption agency's Chinese representative to pick up the visa.

Parent's Signature: _____ Date: _____

Consular Remarks:

*Doc. Checker: _____ *Reviewing Officer: _____ *EVI: _____ *Print Authorized: _____

Medical EXP _____; ___ SSN: N, N, N

(Rev. 12/3/2010)